

Summer Student Employment Opportunities

Architecture / Urban Planning

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Project / Construction Management

The Bermuda Land Development Company Limited (BLDC) has available **two** summer employment opportunities for Junior or higher students (or recent graduates) attending an accredited university working towards a degree in Architecture, Urban Planning, Project Management, Construction Management, or equivalent.

1. Architecture / Urban Planning

- Providing creative, production and/or technical land and urban planning input to master planning process
- Assist with site analysis, 3D visualization and property-wide master planning initiatives
- Provide design and analysis documentation in the form of graphic illustrations, imagery, boards, color renderings and research and documentation on assigned projects
- Ability to graphically communicate and problem solve; via sketching, model building, digital design

2. Project / Construction Management

- Provide project leadership during both planning and construction phases of works
- Allocate project resources, establish contract agreements, and execute contractual risk protections while creating a positive safety climate
- Draft scope of works, provide drawings / sketches, produce material specs, solicit quotations, prepare tenders, and write recommendations of award
- Liaise with consultants and contractors, providing contract administration including: site meetings and minutes, issuing of site instructions, contract compliance, and processing of contractor payment applications

Responsibilities

Dependable and punctual for all work-related commitments. Solid numerical and analytical skills and ability to apply these skills to achieve accurate project budgeting and basic estimating for project scope changes. Ability to: plan and prioritize individual contributions to achieve high-quality, timely results; earn respect through the credibility of industry knowledge and positive approach to problem solving; develop productive relationships with stakeholders; and maintain a positive attitude and professional demeanor and appearance at all times and perform well under project constraints and deadlines.

The ideal candidate must be detail oriented and proficient in the use of Microsoft Office Suite (Excel, Word, Outlook, and Microsoft Project) and AutoCAD would be an asset.

Please apply to the:

Bermuda Land Development Company Ltd.

hr@bldc.bm

Deadline for submissions is 5PM, Thursday, May 31, 2018.

www.bldc.bm