

COMMERCIAL APPLICATION FORM

Project Name or Building # _____

APPLICANT – PERSONAL INFORMATION:

TITLE: Mr. __ Mrs. __ Ms. __ Miss __ Dr. __

Date: _____

LAST

FIRST

MIDDLE

ADDRESS:

HOME PHONE

WORK PHONE

CELL

EMAIL

DATE OF BIRTH

BERMUDIAN? Y or N

BUSINESS INFORMATION:

NAME OF BUSINESS AND ADDRESS

SOLE PROPRIETOR PARTNERSHIP CORPORATION GOVERNMENT AGENCY

PHONE

BUSINESS CELL

BUSINESS EMAIL

HOW LONG IN BUSINESS: _____ PAYROLL TAX ID NUMBER: _____

TYPE OF BUSINESS: _____

LIST SHAREHOLDERS/PRINCIPALS/PARTNERS: _____

OTHER BUSINESS INTERESTS: _____

BUSINESS REFERENCES: - Owner Name, Phone numbers and address:

1. _____

2. _____

3. _____

INFORMATION REQUIRED BY PROPOSER:

BUILDING AND OR YARD REQUIREMENTS:

Building No.: _____ Space Requirements (square footage): _____

Purpose of Use: _____

Yard space requirement (square footage): _____ Use: _____

Term length: _____

Are you willing to take the space in "as is" condition?: _____

Move-in Date, if approved for tenancy: _____

REQUIREMENTS OF BUILDING:

Floors:.....Y N

Windows:..... Y N

Interior Partitions/Walls:..... Y N

Parking:..... Y N

Electricals:.....Y N

Telephone & Fax lines: Y N

Air Conditioning:..... Y N

Water:..... Y N

Restroom:..... Y N

Kitchen:..... Y N

Other – please specify: _____

Second Choice Building/Yard: _____

Operating Hours at Building: _____ Staff count: _____

CREDIT INFORMATION

Bank/Credit Reference: _____

Phone: _____

Bank/Loan Officer: _____

Phone: _____

Bermuda Economic Development Officer: _____

Phone: _____

DISCLOSURE:

Do you have any business or family relationship with anyone on the BLDC staff: Y N

If yes, kindly advise the staff member and relationship: _____

I sign below that the information I have provided in this application is correct and that any false information may lead to disqualification of my application.

PRINT NAME: _____

SIGNATURE: _____

REQUIRED FOR APPLICATION COMPLETION: [see attached BLDC Cash flow SAMPLE form for guidance]

Please provide a business plan that includes, but is not limited to the following:

1. Business acumen, experience and history relevant to this business venture
2. Customer Profile (what type of customers you hope to draw with your business)
3. Expenses (Monthly) including start-up costs and ongoing expenses such as Rent, Staff Salaries, including employee benefit costs and taxes, Inventory, Utilities, etc.
4. Revenue Projections (Monthly)
5. Describe your sources of Revenue